

# CONFIRMED MINUTES

## HUI A MARAMA APRIL 2024



At the Hui a Marama June 2024 on 16 Jun 2024 these minutes were **confirmed as presented.**

<b>Name:</b>	Kahukuraariki Trust Board
<b>Date:</b>	Monday, 29 April 2024
<b>Time:</b>	5:00 pm to 7:12 pm (NZST)
<b>Location:</b>	Teams, Teams
<b>Board Members:</b>	Teresa Tepania-Ashton (Chair), April Hetaraka, David Manuel, Jean Joseph, Norm McKenzie, Theresa Nelson, Waitangi Wood
<b>Attendees:</b>	Geraldine Baker, Rosie Conrad
<b>Apologies:</b>	Roger Kingi, JJ Ripikoi

### 1. Opening Meeting

#### 1.1 Opening Karakia - Norm McKenzie

##### Apologies and temporary Chairperson

Teresa will have to leave the teams shortly for a flight, April to chair the Hui a Marama

##### Mihimihi Norm McKenzie

Norm informed the board that at the Waitaruke Marae AGM over the weekend they nominated Theresa Nelson as the new representative on this Trust Board.

April mihimihi to Norm for his contribution to Kahukuraariki Trust, nau mai, haere mai to Theresa Nelson as the new Waitaruke Marae representative.

#### 1.2 Apologies - Roger Kingi and JJ Ripikoi



##### Resolve to accept apologies

Apologies accepted

<b>Decision Date:</b>	29 Apr 2024
<b>Mover:</b>	Jean Joseph
<b>Seconder:</b>	David Manuel
<b>Outcome:</b>	Approved

#### 1.3 Interest Register



##### Update Interest Register

- Remove Norm McKenzie from Interest Register
- Add interests from David Manuel and Theresa Nelson

- Remove Waters Funeral Services & Waters Concrete Ltd from Jean Joseph

**Due Date:** 16 Jun 2024  
**Owner:** Rosie Conrad

## 2. Minutes of previous meeting

### 2.1 Confirm Minutes

Hui a Marama Feb 2024 28 Feb 2024, the minutes were confirmed as presented.



#### Minutes - 28 February 2024

Resolve to accept the minutes of 28 February 2024

**Decision Date:** 29 Apr 2024  
**Mover:** Teresa Tepania-Ashton  
**Seconder:** April Hetaraka  
**Outcome:** Approved

## 3. Correspondence

### 3.1 Inward and Outward Correspondence

#### 1. Correspondence

- Email to Otangaroa Marae - confirming receipt and acknowledging David Manuel as the interim replacement Marae representative (until permanent appointment – see Trust Deed)
- Email to Otangaroa Marae - Trust Deed clarification regarding Marae representation (casual vacancy – nomination and election process required as outlined in KTB Trust Deed)
- Various emails from Geraldine - ccd in Trustees

#### 2. Trust Deed Review/Amendments

- Korero about the Trust Deed and how it may need some minor amendments for clarification
- April suggested Whaia Legal who are experienced in PSGE Trust Deeds and with the new law changes it will need to be updated
- Some of the items for amendment could include:
- Rotation of Trustees to be every 3 years – currently there is no rotation requirement.
- The 3 year rotation to be staggered to allow for continuity of institutional knowledge to remain within the current Board at all times – i.e. 3/3/2 rotation (8 Trustees)
- Clarify who can be a member of Kahukuraariki – must be registered with the Trust. not clear in the Trust Deed as demonstrated by repeated emails from one Iwi member in particular.
- Elected Marae representation on the Trust Board. Currently there are 2 options – by Marae and by being nominated by 3 registered Iwi adult members. Then go to election process. If this was carried out by Marae – much better outcome for Marae and Trust Board. This assumes all potential nominees have good relationships with their Marae.

(Otangaroa Marae & Waimahana Marae reps not in favour of amendments to Trust Deed)

To be discussed at next Hui a Marama



## Agenda items for next Hui a Marama

- Membership of Trust vs Ngatikahu ki Whangaroa (clarity required around requirement to be a registered adult members)
- Stagger Trustee Election, currently all 8 off at one time (3/3/2)
- Provide clarity around how members can become a Marae representative to the Trust Board.
- Trust Deed amendments - draft recommendations for next hui.

**Due Date:** 16 Jun 2024  
**Owner:** Geraldine Baker



## Correspondence April 2024

Resolve to accept correspondence for April 2024

**Decision Date:** 29 Apr 2024  
**Mover:** Theresa Nelson  
**Seconded:** Jean Joseph  
**Outcome:** Approved

## 4. Management Reports

### 4.1 GM Report



#### GM Report - March 2024

the trustees receive the GM report for March 2024

**Decision Date:** 29 Apr 2024  
**Mover:** Waitangi Wood  
**Seconded:** Theresa Nelson  
**Outcome:** Approved

#### 1. Rock Oyster Project

- Funding was approved through SFF Funding (\$995,000, over 3-4 years), KTB to contribute \$300,000 which could be in different ways

#### 2. Puketutu Hui

- Initial hui was to be with hapu of Taemaro. Ask their views/aspirations on where they think the Trust Board can be more impactful for them – housing; employment initiatives; new Marae development plans; gifting back of cultural lands included in settlement (not Stony Creek Station); health and social services provision etc.
- Janice Smith and Heather (Reretahi consulting), will be joining the teams hui at 6pm to discuss the progress regarding relationship building

#### 3. Tohu

- The current tohu has its own mauri and maybe this is why we have not been able to progress with this mahi, the design may not be the issue it maybe as simple as changing the colours. Current colours and font mimic TRoW. KTB need to provide a fresh point of difference.

#### 4. Fast Track Consenting Process

- Over the last 3 weeks, Will and Geraldine have been working with Steve Sanson Associates to compile a good application to enable the KTB NROP to be shortlisted for the fast track consent process, to acquire water space in the Whangaroa Harbour. The ultimate aspiration is to develop aquaculture marine farms there to create an income stream; provide

employment; and other ancillary services/industries (transport/marketing/processing etc). This is what we have been incrementally working towards over the past 3 years – SIL funding and VCMF funding

(Waitangi has joined the hui)

- Taupo Marae rep request the GM and NROP technician provide a presentation to their Maori Committee hui and discuss the kaupapa in more detail. Ngati Rua may oppose this initiative if in the Whangaroa harbour and they still are opposed after hearing from Will & GM. Geraldine to check with Will if he can attend the hui with her (online).
- Mangatowai and Waitaruke to korero with their Marae Trustees
- Ngati Rua and Waitaruke are most likely to be affected (nearest the Harbour) – further along the coast are Waimahana and Taemaro (not in the Harbour).
- There are two Maori reserves for oysters within the Whangaroa Harbour. The NROP will more than likely be outside of these.

#### 5. Cyclone Gabrielle Funding

- The road that allows access to Waimahana Marae will disappear if another storm happens and the foreshore is damaged. KTB had made a koha of \$5k to the Waimahana Road after the last storm damage. Cannot continue to pour resources into a road that is more than likely going to disappear with the onset of rising coastal waters and climate change. Need to look for other solutions. Besides, in order to qualify to apply for funds, the entity needs to be a legal one.
- The closing date for this funding is the 29th May, Rosie spoke with the funding assistant, Waiata, about the funding KTB to receive generators on behalf of Marae to future proof and provide resilience
- Waimahana Marae in the process of replacing trustees, Rosie to check with them and find out if they are going to apply or whether we can assist



#### Tohu

Retain the current tohu and check some options for a change in colours and font

**Decision Date:** 29 Apr 2024  
**Mover:** Jean Joseph  
**Seconder:** Theresa Nelson  
**Outcome:** Approved



#### Tohu colours and fonts

- Admin to do a mock-up using different colour schemes and font
- Circulate for discussion and approval before next Trust Board hui (Rosie & Bryar).

**Due Date:** 16 Jun 2024  
**Owner:** Rosie Conrad



#### Waimahana Marae - Cyclone Gabrielle Funding

Check with Waimahana Marae if they are going to apply for Cyclone Gabrielle Funding and if we can assist

**Due Date:** 29 May 2024  
**Owner:** Rosie Conrad

## 4.2 Finance Report

### 1. Milford Investment

- We have had a positive return in the last quarter of our investment in Milford

- A conservative budget has been sent out to board members, based on last years expenditure, only difference is Native Rock Oyster funding/expenditure which should cancel each other out



### **Financial Report - March 2024**

the trustees receive and approve the KTB Financial Management and Milford Reports YTD to 31 March 2024

**Decision Date:** 29 Apr 2024  
**Mover:** Waitangi Wood  
**Seconder:** Theresa Nelson  
**Outcome:** Approved

## **5. Reretahi Consulting**

### **5.1 Heather Kingsley-Thomas**

#### 1. Stony Creek Matrix

- 3 headings in the Matrix supplied by Reretahi Consultants
  - Ngati Aukiwa Hapu
  - Kahukuraariki Trust Board
  - Potential middle point/compromises that parties can accept/agree on
- Trustees to have hui and korero about the matrix and the KTB perspective. Janice and Heather to korero with the hapu about their perspective then we make a time meet together and discuss once more
- Waitangi suggested we could wananga with Ngati Aukiwa about some of the topics. Everyone agreed – we need a plan – let Reretahi do what they are being paid to do and assist a way forward



#### **Matrix korero from trustees**

GM to collate korero from KTB and information to hand, then send back to Reretahi to progress with hapu

**Due Date:** 16 Jun 2024  
**Owner:** Geraldine Baker



#### **Korero to chair and deputy chair about the Ngati Aukiwa matrix**

Geraldine to korero to Teresa and JJ about the matrix feedback

**Due Date:** 16 Jun 2024  
**Owner:** Geraldine Baker



#### **Stony Creek original proposal and the matrix**

Rosie to send out original proposal and matrix to trustees

**Due Date:** 16 Jun 2024  
**Owner:** Rosie Conrad

## 6. General Business

### 6.1 General Business

#### 1. 2024 Hui a Marama Proposed Dates

- 15th June 2024 - Kerikeri
- 13 Aug 2024 - Teams
- 12 Oct 2024 - Auckland
- 14 Dec 2024 - Teams

#### 2. Hui a Marama reading material

- Post David Manuel all minutes, correspondence, paperwork prior to hui

#### 3. Kahukuraariki Trust Physical Office

- Last time we carried out assessment (3 years ago), it was going to cost between 15-20k per annum to lease a space
- When the office was located at Mangatowai there was some interaction with the whanau, but that area was prone to flooding, so is Kaeo.
- Waitangi, April, JJ and others support the working from home approach for GM and Staff. Since covid, this is a normal way to work. As long as they are contactable and available to korero. Remote working also supports the Coms Strategy making sure we are keeping our beneficiaries informed.
- Prior to DoS there was a physical office in Mangonui and then in Kaitaia

#### 4. Database updates

How do we validate our database?

How do we get our people to update their details?

When we contracted Anaru to help us update our database all the registrations were re- validated then, we did not carry out a mailout at that point as we had to get ready for SGM and AGM. We can start to do this in pine with our coms strategy - asking them to update their details, we can post on our website and FB page as well



#### **Update Beneficiary Details**

Rosie to work with Bryar to create an "Update your Details" poster for our Website and FB page

**Due Date:** 16 Jun 2024  
**Owner:** Rosie Conrad

## 7. Close Meeting

### 7.1 Closing Karakia - David Manuel

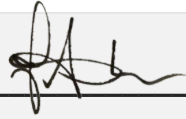
**Next meeting:** Hui a Marama June 2024 - 16 Jun 2024, 9:30 am

#### New Actions raised in this meeting

Item	Action Title	Owner
1.3	Update Interest Register <b>Due Date:</b> 16 Jun 2024	Rosie Conrad
3.1	Agenda items for next Hui a Marama <b>Due Date:</b> 16 Jun 2024	Geraldine Baker

<b>Item</b>	<b>Action Title</b>	<b>Owner</b>
4.1	Tohu colours and fonts <b>Due Date:</b> 16 Jun 2024	Rosie Conrad
4.1	Waimahana Marae - Cyclone Gabrielle Funding <b>Due Date:</b> 29 May 2024	Rosie Conrad
5.1	Matrix korero from trustees <b>Due Date:</b> 16 Jun 2024	Geraldine Baker
5.1	Korero to chair and deputy chair about the Ngati Aukiwa matrix <b>Due Date:</b> 16 Jun 2024	Geraldine Baker
5.1	Stony Creek original proposal and the matrix <b>Due Date:</b> 16 Jun 2024	Rosie Conrad
6.1	Update Beneficiary Details <b>Due Date:</b> 16 Jun 2024	Rosie Conrad
1. Custodial Trust Requirements to be completed		

Signature: \_\_\_\_\_



Date: 16 June 2024